

## MEDICATION POLICY

Prescription medication: **Only meds with a scheduled time during the school day (i.e Lunchtime or 12:00PM). For antibiotics, they can be administered at school if ordered for more than 3 times a day.**

In original pharmacy bottle

Must have student name, Dr. name, name of medication, dose and times to administer.

Parent/guardian must bring it to the office.

Doctor and parent forms must be completed

Asthma/Epi Pen/Tylenol: To be kept in the office.

Parent/doctor forms must be completed.

For asthma, asthma plan form must be completed.

For allergies, allergy plan must be completed.

Over the counter medications: Ibuprofen, Tylenol, antacid, Lactaid, etc. can be given if needed but must be supplied by parent and have doctor/parent form completed. Call parent before giving Ibuprofen or Tylenol.

Over the counter cold or cough medicines: Not to be administered.

This includes cough drops, cough syrup, etc...

If parents insists on cough drops, doctor/parent form to be completed so student can have their own cough drops. Cough drops must be consumed in the office.

Short term medications: Less than 2 weeks

Need doctor/parent permission slips.

Must be kept in the office.

Outbreak: If 15% of student and staff are out, call the Biddeford school nurse and report to CDC whether or not the absences are due to the same illness.

Food Allergies: Parent/doctor forms and allergy plan to be completed.

Insect Stings: Parent/doctor forms and allergy plan to be completed.

Narcotics: NOT ALLOWED. If student is in pain that requires narcotics, student is to stay home.

All unlicensed personnel who administer medication shall receive training before being authorized to do so, in accordance with MRSA Title 20-A, section 254 (5).